

MEETING OF THE BOARD OF PUBLIC WORKS
January 7, 2025
Board Room-303 S. Anthony Street, Kennett, MO 63857

Members Present:

John Robertson
Tony Parr
Towny Sparks
Randy Baker

Others Present:

Jamie Chitester, CEO
Crystal Dennis, CFO
Jill Rickman, CHRO
Marty Johnson, COO

Jake Crafton, Mayor
Mark Bryant, Council Member
Lisa Dry, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Parr made a motion to approve the agenda. Mr. Baker seconded the motion, and all were in favor.

Officer Elections: The floor was opened for nominations. Mr. Baker nominated Mr. Robertson for President, Mr. Sparks for Vice-President, and himself for Secretary. No additional nominations were presented. Mr. Baker made a motion to accept and close nominations and approve the presented slate of officers. Mr. Parr seconded the motion, and all were in favor.

The December 3, 2024 meeting minutes were presented. Mr. Baker made a motion to approve all minutes as presented. Mr. Parr seconded the motion, and all were in favor.

Chief Operating Officer:

Electric-Reconductoring work has slowed because of the weather. Crews have been working at FCC's new building.

Gas-Crews rebuilt the Texas Eastern take point and are helping with work at the Compress building.

Power Plant-SPP has issued a winter advisory for January 6-8, 2025. We will be generating at different times throughout the advisory. All the engines have been tested and are prepared to run. Mr. Johnson shared the December generation amounts and power prices.

Water/Wastewater Treatment-The MBBR is working great and is much more efficient this year.

Safety-The Director has submitted her resignation, and her last day will be on January 13th. We are in the process of searching for a replacement.

Chief Executive Officer:

457B Retirement Plan-Mr. Chitester provided five (5) different options for 457 B retirement plan matching funds from the Board for employees' contributions to the program. He recommended the Board matching up to \$2,000 annually. The Board was in agreement with the recommendation and Mr. Chitester noted that the policy will be updated and presented for approval at the next meeting.

Uniform Allowance-Mr. Chitester noted that the uniform policy will be presented for an update to give an annual allowance for uniform expenses for employees.

Mutual Aid-Mr. Chitester informed the Board that our Mutual Aid policy with MPPA, APPA, and outside organizations will be updated to align more with industry practices. We will charge double-time for labor for non-MPPA utilities.

Raises-Performance raises have been distributed and will be processed on the next payroll. These monies are budgeted.

Line Truck-Since the time we received the new line crew bucket truck we have had issue after issue. The company that we purchased it from has agreed to replace it with a different truck and we should be receiving that soon.

Tier Energy-Mr. Chitester will be meeting with Tier Energy to receive a quote for energy brokerage services. Our current provider has announced a 47% rate increase.

Test Well-The test well staking will begin this week and drilling should follow shortly behind.

Frey Farms-The case has been dismissed.

Sanitation-The contract for the construction manager has been signed and they are guaranteeing the Transfer Station to be completed within six (6) months from the date we receive the permit from DNR. The truck delivery is still on schedule.

Miscellaneous-The Shaker's building is out of probate and the realtor has contacted Mr. Chitester. The Board agreed they would be interested in acquiring the property if a low enough price could be agreed on. Staff met with the hospital feasibility study consultant and provided needed utility information. Mr. Chitester will be meeting with the City's Finance Committee later today regarding the possibility of a loan for capital projects.

Miscellaneous general:

The next meeting will be January 21, 2025 at 11:30 a.m.

Mr. Robertson asks for management to review the residential lawn sprinkling sewer charges.

Adjournment:

There being no further business, Mr. Parr made a motion to adjourn the meeting. Mr. Sparks seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary