

MEETING OF THE BOARD OF PUBLIC WORKS

November 11, 2025

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson
Tony Parr
Randy Baker
Towny Sparks

Others Present:

Jamie Chitester, CEO
Marty Johnson, COO
Jill Rickman, CHRO
Crystal Dennis, CFO

Jake Crafton, Mayor
Randy Carter, Council Member
Dennis Pelts, Council Member
Lisa Dry, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Parr made a motion to approve the agenda. Mr. Baker seconded the motion, and all were in favor.

The October 21, 2025 meeting minutes were presented for approval. Mr. Baker made a motion to approve the minutes as presented. Mr. Parr seconded the motion, and all were in favor.

The August and September 2025 financial reports were presented. No action was required.

The September 2025 expenditures policy was presented for approval. Mr. Sparks made a motion to approve the expenditures as presented. Mr. Parr seconded the motion, and all were in favor.

The October 2025 expenditures policy was presented for approval. Mr. Sparks made a motion to approve the expenditures as presented. Mr. Parr seconded the motion, and all were in favor.

COO Report: Mr. Johnson provided department updates.

Electric-Crews are working on lighting and pole removal at Indian Park and new service installation at the new Farm Credit building. The Tree Trimmers are working on winter clearance.

Sanitation-Crews are adding guardrails at the scale. Three loads have been taken to the landfill. We had one incident of a torn tarp on the semi during the loading process at the Transfer Station. The Power Plant is going to repair the tarp. Things continue to improve each day.

Gas-A winter strip was purchased for \$3.95/dekatherm, the price has already increased since our purchase.

Crews are removing services for houses being torn down by the City and working on the PHMSA grant timeline.

Water/Wastewater-Crews are smoke testing, assisting Sanitation crews, and removing services for houses being torn down by the City.

Water/Wastewater Treatment-The lagoon is still working, the heaters will be turned on when the temperature gets colder.

CEO Report: Mr. Chitester provided an executive update.

Finances-Mr. Chitester is performing a mid-year budget review and preparing for annual performance pay increases.

Prepay-The software is still not working right on prepay services. We will not be going live with it in December as we had planned.

Sanitation-The tire hauling permit has been completed. The Department of Agriculture came to inspect our scale and we were told that we must have three-foot piers under the scale. Our crews have completed this installation and the Department will be back next week for another audit. The spare truck should be here Friday. Staff are working on plans for bulk pick up. Mr. Chitester asked the representatives from the City to consider purchasing a grapple truck to be used by Sanitation and their Storm Water crews. A discussion was held. Mr. Baker made a motion to approve the purchase of a grapple truck by KBPW. Mr. Parr seconded the motion, and all were in favor.

Solar-Everygy has a plan to replace bushings on the transformers to get it working. They are in breach of the agreement to have it online by the October deadline and will be paying KBPW a percentage daily until it is online.

Miscellaneous general:

The Health & Safety Fair will be on November 12, 2025 from 8:30-10:30 a.m. in the IT Barn.

The Awards Banquet will be on December 12, 2025 at 5:30 p.m. Please RSVP with Jill Rickman.

The next meeting will be on December 2, 2025 at 11:30 a.m.

Adjournment:

There being no further business, Mr. Parr made a motion to adjourn the meeting. Mr. Sparks seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary