

MEETING OF THE BOARD OF PUBLIC WORKS

April 15, 2025

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson
Tony Parr
Towny Sparks
Randy Baker

Others Present:

Jamie Chitester, CEO
Crystal Dennis, CFO
Jill Rickman, CHRO
Marty Johnson, COO

Jake Crafton, Mayor
Lisa Dry, Council Member
Dennis Pelts, Council Member
Charolyn Hilburn, Customer

Mr. Robertson called the meeting to order and presented the amended agenda for approval. Mr. Sparks made a motion to approve the agenda. Mr. Parr seconded the motion, and all were in favor.

The March 25, 2025 meeting minutes were presented. Mr. Baker made a motion to approve all the minutes as presented. Mr. Sparks seconded the motion, and all were in favor.

The Electronic Equipment Usage and Safety policy update was presented for approval. Mr. Baker made a motion to approve the policy as presented. Mr. Parr seconded the motion, and all were in favor.

The Compensation policy updated was presented for approval. Mr. Sparks made a motion to approve the policy as presented. Mr. Parr seconded the motion, and all were in favor.

Purchasing Policy Discussion: [Mrs. Hilburn entering the meeting during this discussion and exited the meeting after the discussion concluded.] Board Members were asked by a commercial customer to review the KBPW purchasing policy as it relates to buying materials from local businesses. Mr. Chitester shared our current purchasing policy. Discussion was held. The Board directed Mr. Chitester to research the situation further and provide recommendations at a future meeting.

Power Factor Penalty Rate Adjustment Discussion: Mr. Chitester reported that the method KBPW has utilized to calculate the power factor penalty rate adjustment is unique to the industry. He recommended that we move to the industry standard that is utilized by all of the utilities that utilize the NISC billing software. Mr. Sparks made a motion to approve changing our calculation of power factor penalty rate adjustment to the industry standard utilized by NISC. Mr. Baker seconded the motion, and all were in favor.

Chief Operating Officer:

Gas-Crews began the annual leak survey and are assisting with fence work for the Transfer Station.

Water/Wastewater-Sewer system smoke testing is being conducted. Crews have found 22 personal line sewer caps off the lines so far. Crews are also conducting annual valve turning.

Power Plant-Engine 9 maintenance is complete. Maintenance on engine 11 will begin soon. Mr. Johnson shared power pricing and generation data.

Electric-Only 200 feet of reconductoring work remains for the solar farm project.

Projects/Purchasing-The sanitation barn construction bid is out and will be awarded May 12th.

Chief Executive Officer:

Rate Comparison-Graphs with electric rates from KBPW and regional investor-owned and cooperative-owned utilities were shared.

Solar Farm-Payment has been made on the solar farm.

Water/Wastewater Treatment-Additional water testing results were good.

Sanitation-Staff had a meeting with the transfer station bid winners yesterday. It is estimated to be completed on August 8, 2025.

Tornado Damage-We have received mutual aid invoices from one utility that assisted and are awaiting two more.

Miscellaneous general:

The next meeting will be on May 20, 2025 at 11:30 a.m.

Adjournment:

There being no further business, Mr. Parr made a motion to adjourn the meeting. Mr. Sparks seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary