

MEETING OF THE BOARD OF PUBLIC WORKS

December 2, 2025

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson  
Tony Parr  
Randy Baker  
Towny Sparks

Others Present:

Jamie Chitester, CEO  
Marty Johnson, COO  
Jill Rickman, CHRO  
Crystal Dennis, CFO

Jake Crafton, Mayor  
Randy Carter, Council Member  
Dennis Pelts, Council Member  
Steve Rasmussen, City Admin.  
Mark Bryant, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Parr made a motion to approve the agenda. Mr. Baker seconded the motion, and all were in favor.

The November 11, 2025 meeting minutes were presented for approval. Mr. Sparks made a motion to approve the minutes as presented. Mr. Parr seconded the motion, and all were in favor.

COO Report: Mr. Johnson provided department updates.

Electric-The solar farm connection is expected to happen tomorrow at 10:00 a.m. Crews are moving primary around on the substations to balance the winter loads on the circuits. We continue with equipment maintenance and are sending Linemen to transformer training.

Sanitation-We have a new employee and have collected 472,000lbs of trash at the transfer station so far. The scale house got our credit card machine and are working to get it set up.

Gas- Crews are removing services for houses being torn down by the City and helping at the Compress building.

Water/Wastewater-Crews are smoke testing, sewer line washing, and have changed out two fire hydrants recently.

Water/Wastewater Treatment-The MBBR is running a little and we are meeting permit numbers.

Power Plant-Mr. Johnson shared monthly statistics for the power plant operations. A new employee started this week, Utility Electrician. We are finalizing a plan to get engines #9-10 controls upgraded.

IT-Crews dealt with 12 squirrel chews last month.

CEO Report: Mr. Chitester provided an executive update.

Mr. Chitester shared the details of the control upgrades at the Power Plant. He informed the board that prepay services have been delayed due to other projects and that we are hoping to have it set up to offer customers in January. The sanitation department received their spare and grapple trucks and will be getting operator training soon.

Miscellaneous general:

The Awards Banquet will be on December 12, 2025 at 5:30 p.m. Please RSVP with Jill Rickman.

The next meeting will be on January 6, 2026 at 11:30 a.m.

Closed Session: A Closed Session meeting was held, pursuant to the Sunshine Law, RSMo 1998, Section 610.021, (1) legal actions, cause of action or litigation, and (3) hiring, firing, disciplining, or promoting of particular employees. Mr. Sparks made a motion to enter closed session. Mr. Baker seconded the motion, and roll call vote was taken-Robertson, aye, Baker-aye, Sparks-aye, and Parr-aye. Motion carried.

Adjournment:

There being no further business, Mr. Parr made a motion to adjourn the meeting. Mr. Sparks seconded the motion, and all were in favor.

Attest:

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Randy Baker

Secretary