

MEETING OF THE BOARD OF PUBLIC WORKS

June 24, 2025

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson  
Tony Parr  
Randy Baker  
Towny Sparks

Others Present:

Jamie Chitester, CEO  
Crystal Dennis, CFO  
Jill Rickman, CHRO  
Marty Johnson, COO

Jake Crafton, Mayor  
Steve Rasmussen, City Admin.  
Lisa Dry, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Sparks made a motion to approve the agenda. Mr. Parr seconded the motion, and all were in favor.

The June 3, 2025 and June 18, 2025 open and closed session meeting minutes were presented for approval. Mr. Parr made a motion to approve the minutes as presented. Mr. Baker seconded the motion, and all were in favor.

The 2025-2026 budget was presented for approval. Mr. Chitester provided an overview of the budget and explained the changes due to new software. Mr. Parr made a motion to approve the budget as presented. Mr. Baker seconded the motion, and all were in favor.

COO Report: Mr. Johnson provided department updates.

Electric-Crews are finishing the connection for the control panels at the solar farm. They are working on resizing transformers with the help of our new software. The Tree Trimmers are handling mowing for all KBPW properties and keeping the flags along First and St. Francis Streets maintained.

Gas-The photos needed for the PHMSA grant have been completed. A line on St. Francis Street was hit by contractors and is being repaired by our crews. Leaks found during the leak survey are being prioritized and repaired.

Power Plant-Mr. Johnson shared the generation and pricing numbers for the month. The plant is generating more because of the extreme heat causing increased pricing and higher demand by customers.

Water/Wastewater-The hydrant flushing, inspection, and testing is 62% complete. A hydrant on Treasure Street was broken and is being repaired.

Water/Wastewater Treatment-Everything is running and working well.

Internet-Our current customer count is 3,481.

CEO Report: Mr. Chitester provided an executive update.

Ameren-Mr. Chitester is going to reach back out to further discuss service territory expansion. Mr. Crafton provided an update on the legal response from City Attorney Terry McVey regarding city limit expansion and utility service providers.

Landlord deposits/bonds-Mr. Chitester informed the Board that minimum deposits will be adjusted and landlords will be required to have a deposit on file and we will be eliminating utility bonds for residential properties.

Water Treatment Plant-Beginning the process to have the City approve the land purchase for the new water treatment plant.

Prepay Accounts-Prepay accounts will be available to residential customers soon for electric service. Customers using this option will have a lower initial deposit.

Sanitation-The loan is complete. Work at the Transfer Station and Compress building continue. Looking at adding a third, used, route truck to serve as backup. The new trucks will arrive on August 25<sup>th</sup>.

Miscellaneous general:

The next meeting will be on July 21, 2025 at 11:30 a.m.

Ms. Dry share about the City's survey for the Strategic Planning process.

Adjournment:

There being no further business, Mr. Parr made a motion to adjourn the meeting. Mr. Sparks seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary