

MEETING OF THE BOARD OF PUBLIC WORKS

June 3, 2025

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson
Tony Parr
Randy Baker

Others Present:

Jamie Chitester, CEO
Crystal Dennis, CFO
Jill Rickman, CHRO
Marty Johnson, COO

Jake Crafton, Mayor
Lisa Dry, Council Member
Dennis Pelts, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Parr made a motion to approve the agenda. Mr. Baker seconded the motion, and all were in favor.

The May 20, 2025 meeting minutes were presented. Mr. Baker made a motion to approve all the minutes as presented. Mr. Parr seconded the motion, and all were in favor.

The April 2025 financials were presented. No action was required. Ms. Dennis explained the year-to-date discrepancy for the gas department – posting date of a bill compared to the date last year.

Chief Operating Officer:

Electric-The crew is finishing the connection for the solar array and cleaning up old lines on the Bypass for MODOT. Gas-Crews are 98% complete with the annual leak survey. Fourteen leaks have been discovered and will be repaired based on the PSC's guidelines. The PHMSA grant needs photos of the ground locations for the archeological requirements. This will be completed for them soon.

Power Plant-Crews completed repairs on engine 10 and are working on #9. The NERC GADS report has been completed. The new shift is going well.

Water/Wastewater-Hydrant maintenance and flow testing has begun.

Water/Wastewater Treatment-All systems are running fine.

IT-There has been an uptick of fiber install requests, likely due to a competitors price changes.

Chief Executive Officer:

Service expansion-Mr. Chitester reached out to Ameren about the possibility of purchasing some service territory. He anticipates future discussions on the possibility.

Employee Insurance-Staff anticipate a change in health, dental, and vision insurance providers for the coming year and expect a savings to KBPW and employees through the switch.

Landlord Deposits-Mr. Chitester discussed the current processes for landlord residential property deposits and possible options for changes to ensure that KBPW has enough coverage for multiple accounts under one landlord's name. More research will be completed.

Water/Wastewater Treatment-Mr. Chitester met with a grant writer that will be searching for possible Water Treatment grants, as well as others for our future projects.

Sanitation-The bank loan resolution is not yet ready to present to the Board. Work has begun at the transfer station. The contractor is hesitant about meeting the initial completion date. Mr. McVey sent out a letter to commercial sanitation providers regarding the future of KBPW providing commercial sanitation services. There is a two year waiting period before KBPW could begin providing these services.

Miscellaneous general:

The next meeting will be on June 17, 2025 at 11:30 a.m.

Adjournment:

There being no further business, Mr. Sparks made a motion to adjourn the meeting. Mr. Baker seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary