

MEETING OF THE BOARD OF PUBLIC WORKS

March 17, 2026

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson  
Tony Parr  
Randy Baker  
Towny Sparks

Others Present:

Jamie Chitester, CEO  
Crystal Dennis, CFO

Jake Crafton, Mayor  
Dennis Pelts, Council Member  
Lisa Dry, Council Member  
Randy Carter, Council Member  
Melissa Combs, City Admin.

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Parr made a motion to approve the agenda. Mr. Sparks seconded the motion, and all were in favor.

The March 3, 2026 open and closed session meeting minutes were presented for approval. Mr. Sparks made a motion to approve the minutes as presented. Mr. Parr seconded the motion, and all were in favor.

The KBPW Rules and Regulations Manual updates were presented for approval. Mr. Chitester reviewed the updates. Mr. Baker made a motion to approve the manual updates as presented. Mr. Parr seconded the motion, and all were in favor.

The Solar Ordinance Resolution was presented for approval. Mr. Parr made a motion to approve the resolution as presented. Mr. Sparks seconded the motion, and all were in favor.

The FY25 financial audit was presented for approval. Mr. Chitester noted that there were no findings to report. Mr. Sparks made a motion to approve the audit as presented. Mr. Parr seconded the motion, and all were in favor.

CEO Report: Mr. Chitester provided an executive update.

Property Acquisitions: 409 E. 2<sup>nd</sup> Street – Owners have to file documents with probate court and then we will close. Water Treatment Plant site – This property has been closed on and paid for and is now in our ownership.

Financials: Mr. Chitester will present rate adjustments at the next meeting.

Electric: The line crew are putting up lighting at the city's soccer field and continue to work in Hickory Village, and the Tree Trimmers have started working on vegetation management and KBPW property maintenance.

Power Plant: Moving toward eliminating night and weekend coverage of the Power Plant and Water Treatment Plant. We have been purchasing more real time power versus day ahead power. Crews are working on voltage regulator upgrades and repairs to get engine #8 back running.

Gas: Crews are performing cathodic protection work and have experienced problems with malfunctioning MTU issues. Crews are adding a new loop on the South end of town.

Water/Wastewater Treatment: The lagoon is functioning and the heaters have been turned off.

IT: Staff are upgrading the computers for the police department and training a new employee.

Customer Service: Pre-pay is complete and marketing will begin soon. The state required service fee will be on bills this month and leveled billing true ups are also this month.

Sanitation: We had a small amount of fence damage at the transfer station during the recent storm. The bulk pickups now have 10 appointments available each Friday and we scheduled out about two months.

Personnel: Mr. Chitester provided a report on new hires and transfers.

Miscellaneous: Mr. Chitester discussed going to talk to the City Council during their closed session meeting. After discussion, the Board and Mayor recommended he not to attend. There was discussion about

donating the grapple truck to the city and them taking over the bulk pickup and providing it as a full-time service. This will be investigated further.

Miscellaneous general:

The next meeting will be on April 7, 2026 at 11:30 a.m.

Adjournment:

There being no further business, Mr. Sparks made a motion to adjourn the meeting. Mr. Parr seconded the motion, and all were in favor.

Attest:

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Randy Baker

Secretary