

MEETING OF THE BOARD OF PUBLIC WORKS

April 21, 2026

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson
Towny Sparks
Randy Baker

Others Present:

Jamie Chitester, CEO
Crystal Belote, CFO
Marty Johnson, COO
Jill Rickman, CHRO

Jake Crafton, Mayor
Dennis Pelts, Council Member
Lisa Dry, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Baker made a motion to approve the agenda. Mr. Sparks seconded the motion, and all were in favor.

The April 7, 2026 meeting minutes were presented for approval. Mr. Baker made a motion to approve the minutes as presented. Mr. Robertson seconded the motion, and all were in favor.

The February 2026 expenditures were presented for approval. Mr. Baker made a motion to approve the expenditures as presented. Mr. Sparks seconded the motion, and all were in favor.

The March 2026 expenditures were presented for approval. Mr. Sparks made a motion to approve the expenditures as presented. Mr. Baker seconded the motion, and all were in favor.

The January 2026 financials were presented. No action was required.

COO Report: Mr. Johnson provided department updates.

Mr. Johnson reported that the Electric department is performing maintenance, mowing, vegetation management, and are assisting with the Sanitation department with bulk pick-up two days per week. There are plans to begin having Tree Trimmers cross-train with the line crew over the summer. The Gas and Water/Wastewater departments have been installing new MTU units for automated meter reading. The easement for the gas grant has been submitted for signatures by the corporate office of the company that owns the land. The control upgrade on engines 9, 10, and 11 has begun at the Power Plant. All processes are working as they should for Water/Wastewater Treatment. IT has contracted with a new provider that will give us more gig. Sanitation has processed 154 tires. The front-end loader at the Transfer Station is still down and the city has allowed us to borrow their equipment. Contractors will be returning to fix a sinking spot in the parking lot at the Transfer Station.

CEO Report: Mr. Chitester provided an executive update.

Mr. Chitester reported that the budget will be presented for approval at the second meeting in June. The Bootheel Health Foundation has requested a memo about utility connections and economic incentives provided by KBPW. Mr. Chitester will provide this information to the Foundation. Sanitation has processed over 38,000 lbs. of waste through the bulk pick-up service. Insurance broker meetings were held last week, and a six-month extension is being sought with our current broker and benefits offerings. Prepay is going well. The building on second street is going through probate court this week and should be able to close soon. Mr. Chitester informed the board that he has military orders for 30 days beginning April 26th.

Miscellaneous general:

The next meeting will be on May 6, 2026 at 11:30 a.m.

Council Member Dry shared information on America 250 events.

Adjournment:

There being no further business, Mr. Sparks made a motion to adjourn the meeting. Mr. Baker seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary