

MEETING OF THE BOARD OF PUBLIC WORKS
February 4, 2025
Board Room-303 S. Anthony Street, Kennett, MO 63857

Members Present:

Tony Parr
Towny Sparks
Randy Baker

Others Present:

Jamie Chitester, CEO
Crystal Dennis, CFO
Jill Rickman, CHRO
Marty Johnson, COO

Jake Crafton, Mayor
Mark Bryant, Council Member
Lisa Dry, Council Member

Mr. Sparks called the meeting to order and presented the agenda for approval. Mr. Parr made a motion to approve the agenda. Mr. Baker seconded the motion, and all were in favor.

The January 21, 2025 meeting minutes were presented. Mr. Baker made a motion to approve all minutes as presented. Mr. Parr seconded the motion, and all were in favor.

The financial audit for year-end June 30, 2024 was presented for approval. Mr. Baker made a motion to approve the policy as presented. Mr. Parr seconded the motion, and all were in favor.

The Compensation Policy update was presented for approval. Mr. Parr made a motion to approve the policy as presented. Mr. Baker seconded the motion, and all were in favor.

The Bonus Day Policy update was presented for approval. Mr. Parr made a motion to approve the policy as presented. Mr. Baker seconded the motion, and all were in favor.

Chief Operating Officer:

Mr. Johnson shared the helpful features that field employees will be able to utilize in the new NISC software. He noted that employees have been doing lots of training on the software since the last meeting. Mr. Johnson reported on the annual totals of electric usage for 2024 and upcoming meetings on power battery storage and natural gas storage supply.

Chief Executive Officer:

Loans-Mr. Chitester reported that he will have a loan proposal at the next meeting.

New generation-Staff will be meeting with the management of Paragould Municipal Utilities to discuss each utility's plan for new generation later this week.

Test well-The test well is complete, and water samples have been sent for testing. Staff will meet with an engineer soon to enter into an agreement to design a new Water Treatment Plant.

NISC-Go live for the new software, NISC, is March 10th. The lobby will be closed on March 10th to allow staff to get information up to date in the new system following the termination of the old software.

Passengers-Discussion regarding insurance coverage of non-business passengers in utility-owned vehicles was held. Due to not having insurance coverage, the Board instructs that all non-business passengers in utility-owned vehicles is prohibited.

Miscellaneous general:

The next meeting will be February 19, 2025 at 11:30 a.m.

The mayor thanked KBPW for their assistance in lifting an air conditioning unit for the City.

Adjournment:

There being no further business, Mr. Parr made a motion to adjourn the meeting. Mr. Baker seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary