

# MEETING OF THE BOARD OF PUBLIC WORKS

March 25, 2025

303 S. Anthony St, Kennett, MO 63857

## Members Present:

John Robertson  
Tony Parr  
Towny Sparks  
Randy Baker

## Others Present:

Jamie Chitester, CEO  
Crystal Dennis, CFO  
Jill Rickman, CHRO  
Marty Johnson, COO

Jake Crafton, Mayor  
Lisa Dry, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Sparks made a motion to approve the agenda. Mr. Parr seconded the motion, and all were in favor.

The March 4, 2025 meeting minutes were presented. Mr. Parr made a motion to approve all the minutes as presented. Mr. Sparks seconded the motion, and all were in favor.

The October, November, and December 2024, and January 2025 expenditures was presented for approval. Mr. Baker made a motion to approve the policy update as presented. Mr. Parr seconded the motion, and all were in favor.

The January 2025 financials were presented. No action was required.

Ms. Dennis reported that three banks provided bids for loan financing for the solar farm. She recommended accepting the bid from Unico Bank for 3.95% with a \$2,500 document preparation fee. After a review of the bids, Mr. Sparks made a motion to accept the bid from Unico Bank. Mr. Parr seconded the motion, and all were in favor.

## Chief Operating Officer:

Gas-Crews began the annual leak survey.

Water/Wastewater Treatment-The heat at the lagoon has been turned off and levels are remaining within limits.

Power Plant-Shift changes are going well overall. The new/additional Fleet Mechanic began work last week.

Safety-The new Director began work last week.

Electric-Only 250 feet of reconductoring work remains for the solar farm project.

Storm Damage-The Electric crew has seen \$117,000 worth of materials used to replace damaged equipment after the tornado. We are still calculating labor costs. We received slight property damage at KBPW. Assistance from three utilities was received over the weekend to speed up electric restoration. Crews are continuing to finish repair work and clean up our property.

## Chief Executive Officer:

Lawsuit-An old customer claim has been reopened with MIRMA after receiving a payment demand letter from an attorney.

APPA-KBPW was awarded the Safety Award of Excellence from the American Public Power Association.

Rate Study-The current rate study proposed rate structure ends in 2026. Staff will be researching future rate structure options.

Solar-Staff are applying for the tax credits to reimburse for the loan that is being taken out. There was no damage to the solar farm during the tornado.

Grant Writer-Staff are researching the possibility of contracting with a grant writer for projects in the Water/Wastewater Treatment department.

NISC-The new software/program is live. We have had some challenges and are addressing some specific issues with DAEOC.

Sanitation-Bids for the Transfer Station building will be opened on March 27<sup>th</sup>. The storage buildings on the Transfer Station property have been moved. The bids for the Sanitation offices at the Compress property will be coming soon.

Water/Wastewater Treatment-Additional water testing was done at the test well sight and results are pending.

Miscellaneous general:

The next meeting will be on April 15, 2025 at 11:30 a.m.

Adjournment:

There being no further business, Mr. Sparks made a motion to adjourn the meeting. Mr. Parr seconded the motion, and all were in favor.

Attest:

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Randy Baker

Secretary