

MEETING OF THE BOARD OF PUBLIC WORKS

March 4, 2025

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson
Tony Parr
Towny Sparks
Randy Baker

Others Present:

Jamie Chitester, CEO
Crystal Dennis, CFO
Jill Rickman, CHRO
Marty Johnson, COO

Jake Crafton, Mayor

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Baker made a motion to approve the agenda. Mr. Parr seconded the motion, and all were in favor.

The February 19, 2025 meeting minutes were presented. Mr. Baker made a motion to approve all minutes as presented. Mr. Parr seconded the motion, and all were in favor.

The Stand-By and Call-Out Pay policy update was presented for approval. Mr. Parr made a motion to approve the policy update as presented. Mr. Sparks seconded the motion, and all were in favor.

Chief Operating Officer:

Power Plant-Due to an employee resignation, the time frame to adjust shift operation schedules was moved forward and began last week. Everything has gone well so far, with minor disruptions. We have hired an additional Fleet Mechanic who will begin work on March 18th.

Solar Farm-The electric department has 2,000 feet of reconductoring remaining and should be finished in the next week, depending on the weather.

Safety-We have hired a Safety Director that will begin work on March 17th.

Chief Executive Officer:

Meetings-The APPA annual conference is June 6th in New Orleans and the Kennett Chamber of Commerce Banquet is March 13th. Mr. Chitester asked for board members to RSVP directly to him.

Passengers-MIRMA has approved a waiver that will allow non-business adult passengers to ride in KBPW owned vehicles. We have not gotten the city attorney's blessing.

Loan Proposal-The loan proposal will be presented at the City Council meeting tonight.

Solar Farm-Engineers are expecting the solar farm to be operational in July 2025. We have a tax expert helping us to file for the tax reimbursements.

Customer Service-NISC billing software will be live on March 10th. The lobby and drive-thru will be closed that day to transition. Mr. Chitester shared information on pre-pay.

Sanitation-The dirt work bids are due next week. Mr. Chitester spoke with the DNR permit staff and is expecting to get the permit to build the transfer station soon. The Fire Department has some buildings that will need to be moved at the transfer station build site. The sanitation trucks are on schedule.

Miscellaneous general:

The next meeting will be March 25, 2025 at 11:30 a.m.

Adjournment:

There being no further business, Mr. Parr made a motion to adjourn the meeting. Mr. Sparks seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary