

MEETING OF THE BOARD OF PUBLIC WORKS

August 19, 2025

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson  
Tony Parr  
Randy Baker  
Towny Sparks

Others Present:

Jamie Chitester, CEO  
Crystal Dennis, CFO  
Jill Rickman, CHRO  
Marty Johnson, COO

Jake Crafton, Mayor  
Steve Rasmussen, City Admin.  
Lisa Dry, Council Member  
Mark Bryant, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Baker made a motion to approve the agenda. Mr. Parr seconded the motion, and all were in favor.

The August 5, 2025 meeting minutes were presented for approval. Mr. Parr made a motion to approve the minutes as presented. Mr. Sparks seconded the motion, and all were in favor.

COO Report: Mr. Johnson provided department updates.

Electric-KBPW's side of the solar connection is complete. Testing should be happening soon.

Sanitation-The truck barn at the Compress is coming along quickly. The Scale House at the Transfer Station is being worked on and the Transfer Station construction continues. Two employees have started work and the other positions are filled. The semi truck trailers are being picked up this week.

Power Plant-We have been receiving a lot of hydro supplemental power. Mr. Johnson shared the pricing and generation statistics.

Water/Wastewater-Manhole inspections are completing. Crews are working on adding grinder pumps at two lift stations.

Water/Wastewater Treatment-Everything is running well. Water usage is down this summer.

IT-Crews have had to repair several squirrel chews recently.

CEO Report: Mr. Chitester provided an executive update.

Sanitation-Scales will be installed at the Transfer Station on September 8<sup>th</sup>. The new trucks will arrive next week. A meeting with the engineer to review the operating permit for the Transfer Station is scheduled this week. Staff have chosen a route software. Should the current provider of residential sanitation service not fulfill their contract with their customers, Mr. Chitester plans to ask the other service providers if they will waive the remainder of the notice so that we may provide those services (this will be done through the City Attorney).

Financials-The annual audit is scheduled for September 17<sup>th</sup>.

Other items discussed-Retirement party for Brian Harmon will be August 29<sup>th</sup> at 3:00 PM. Chamber after-hours will be at KCTC on September 11<sup>th</sup> and the Chamber Golf Outing is October 9<sup>th</sup>. Pre-pay is set to begin sometime in the fall. A discussion of utilities being in the landlord's name versus the renter's name was held.

Miscellaneous general:

The next meeting will be on September 2, 2025 at 11:30 a.m.

Adjournment:

There being no further business, Mr. Robertson made a motion to adjourn the meeting. Mr. Parr seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary