

MEETING OF THE BOARD OF PUBLIC WORKS

September 2, 2025

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson
Tony Parr
Randy Baker
Towny Sparks

Others Present:

Jamie Chitester, CEO
Crystal Dennis, CFO
Jill Rickman, CHRO
Marty Johnson, COO

Jake Crafton, Mayor
Steve Rasmussen, City Admin.
Lisa Dry, Council Member
Dennis Pelts, Council Member
Scott Hunter, Customer

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Sparks made a motion to approve the agenda. Mr. Parr seconded the motion, and all were in favor.

The August 19, 2025 meeting minutes were presented for approval. Mr. Sparks made a motion to approve the minutes as presented. Mr. Parr seconded the motion, and all were in favor.

The June 2025 expenditures were presented for approval. Mr. Baker made a motion to approve the expenditures as presented. Mr. Parr seconded the motion, and all were in favor.

The July 2025 expenditures were presented for approval. Mr. Parr made a motion to approve the expenditures as presented. Mr. Baker seconded the motion, and all were in favor.

COO Report: Mr. Johnson provided department updates.

Sanitation-All departments have been assisting with the construction at the Compress and Scale House. CDL training of new employees is going well. All equipment has arrived.

Power Plant-Engine 10 is down due to an electrical wiring issue. Crews are investigating the cause to find a solution.

CEO Report: Mr. Chitester provided an executive update.

Sanitation-The transfer station building shell is complete and the scale will be installed next week. The DNR permit is being submitted today. Tomorrow is 60 days from the first day we are able to provide residential sanitation service. Mr. Chitester visited DNR last week and share the urgency to get the permit approved and DNR staff were receptive to processing it as quickly as possible. The spare front load truck has been ordered.

Solar-There is a problem with the transformer on Evergy's side of the system. Once that is corrected it can be tested. The Kennett school system is researching roof-top solar panels for several of their campuses and have been in contact with Mr. Chitester about the potential projects.

Other items discussed-It has been announced that a new business, Aculevel, will be establishing an office and warehouse in Kennett. Aculevel will receive the economic development rebate that is in our budget. Chamber after-hours will be at KCTC on September 11th and the Chamber Golf Outing is October 9th. Pre-pay software is having problems with the payment debits for each service type. The developers are working on a solution. Mr. Chitester reported that 20 customers were disconnected for non-payment that live in properties that have been red tagged by the City and cannot be reconnected until a green tag is received from the City. The fire hydrant testing is complete and the data will be provided the KFD.

Miscellaneous general:

The next meeting will be on September 23, 2025 at 11:30 a.m.

Mr. Sparks reported that he has been receiving complaints about the calcium build up in the water and water lines. Mr. Chitester will research this issue and report back.

Adjournment:

There being no further business, Mr. Sparks made a motion to adjourn the meeting. Mr. Parr seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary