

MEETING OF THE BOARD OF PUBLIC WORKS

March 3, 2026

303 S. Anthony St, Kennett, MO 63857

Members Present:

John Robertson
Tony Parr
Randy Baker
Towny Sparks

Others Present:

Jamie Chitester, CEO
Crystal Dennis, CFO

Jake Crafton, Mayor
Dennis Pelts, Council Member
Lisa Dry, Council Member
Randy Carter, Council Member

Mr. Robertson called the meeting to order and presented the agenda for approval. Mr. Parr made a motion to approve the agenda. Mr. Sparks seconded the motion, and all were in favor.

The February 17, 2026 meeting minutes were presented for approval. Mr. Sparks made a motion to approve the minutes as presented. Mr. Parr seconded the motion, and all were in favor.

CEO Report: Mr. Chitester provided an executive update.

Property Acquisitions: 409 E. 2nd Street – Owners have to file documents with probate court and then we will close. 507 S. Anthony Street – No response from the property owner. Water Treatment Plant site – We should be closing soon.

Financials: The audit is complete. It was a difficult audit due to half of the information coming from the old system and half coming from the new system.

Electric: The line crew continues to work in Hickory Village and the tree trimmers are working on the Southeast circuit. We have two new lineworkers beginning on March 16th.

Power Plant: Crews are painting the generators and have them all in working order. They are working on maintenance and will be assisting with the painting of our barns.

Gas: Crews are working to remove inactive meters and on mapping updates.

Water/Wastewater: Staff met with the engineer last week to look at three different water softening techniques for the new water treatment plant. Beginning to plan for a water line upgrade North of St. Francis and West of College. We continue to have an issue with meter MTUs not working. Crews are installing a pressure washer at the Compress. A new employee, former intern, will begin work on March 16th.

IT: Staff are doubling our capacity to 20 gig per chassis.

Customer Service: Pre-pay is complete and marketing will begin soon. The continuous water usage at Fire Station 3 has been repaired.

Sanitation: The crew Manager has begun work and is assisting with route pickup. The bulk pickup is going well. In the first 12 pickups, we collected 6,350 lbs.

Miscellaneous general:

The next meeting will be on March 17, 2026 at 11:30 a.m.

Chancellor Wayne has expressed his concern with the appointment of the Board of Public Works members. Mr. Chitester provided information to Dr. Wayne regarding a list of board members' terms that is used for reference purposes, it is not an official document. We did have some of our terms listed incorrectly due to a former board member staying on the board after the expiration of their term. This has been corrected. City Hall is the official record keeper of board membership and appointment.

Closed Session: A Closed Session meeting was held, pursuant to the Sunshine Law, RSMo 1998, Section 610.021, (1) legal actions, cause of action or litigation, and (3) hiring, firing, disciplining, or promoting of

particular employees. Mr. Parr made a motion to enter closed session. Mr. Sparks seconded the motion, and roll call vote was taken-Robertson, aye, Baker-aye, Sparks-aye, and Parr-aye. Motion carried.

Adjournment:

There being no further business, Mr. Parr made a motion to adjourn the meeting. Mr. Baker seconded the motion, and all were in favor.

Attest:

Randy Baker

Secretary